

#### **Introduction**

On 21 February the Prime Minister set out the next phase of the Government's COVID19 response. COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children and young people's education remains. 5 Our priority is to support you to deliver face-to-face, high-quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances and mental and physical health

This document has been refreshed from its previous iterations focussing on:

- Self-isolation.
- Asymptomatic testing.
- Tracing close contacts.
- Clinically extremely vulnerable.
- The use of face coverings.
- Residential educational visits, open days, transition or taster days, parental attendance I setting and live performance.
- Restricting attendance as a last resort.

School employers and leaders are required by law to think about the risks the staff and pupils face and do everything reasonably practicable to minimise them, recognising they cannot eliminate the risk of coronavirus (COVID-19). School employers must therefore make sure that a risk assessment has been undertaken to identify the measures needed to reduce the risks from coronavirus (COVID-19) so far as is reasonably practicable and make the school COVID-secure. General information on how to make a workplace COVID-secure, including how to approach a coronavirus (COVID-19) risk assessment, is provided by the <u>HSE guidance on working safely</u>.

We recommend all school leaders and staff members to regularly review the latest information produced by Public Health:

https://www.birmingham.gov.uk/COVID-19\_schools\_faqs.

The latest checklist and flowchart can be found here for guidance on dealing with suspected or confirmed cases within staff or pupil cohorts, and their contacts: <u>https://www.birmingham.gov.uk/downloads/download/3527/public\_health\_flowchart\_for\_schools</u>

The completion of this tool/checklist should not be undertaken in isolation by one individual and should involve staff who understand the risk assessment process. Once completed, the risk assessment should be shared with the school's workforce. If possible, schools should consider publishing it on their website to provide transparency of approach to parents, carers and pupils (HSE would expect all employers with over 50 staff to do so). A risk assessment should be updated and revisited regularly.



The matrix (below)

to determine the

#### COVID-19 Risk Assessment incl updated Feb 2022 Guidance

Risk assessment is about identifying reasonably practicable measures to control the risks in a workplace or when undertaking an activity. The process evaluates the threats and risks of a specified issue/situation and enables the likelihood that somebody could be harmed, together with an indication of how serious the harm could be, to be considered.

Likelihood - For each issue/situation, determine the likelihood it will occur.

Severity (outcome) - determine the potential injury/health.

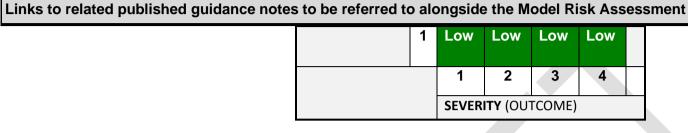
Likelihood	Severity
4 = Certain = common or frequent occurrence	4 = Major risk - death, loss of limbs, etc
3 = Probable = likely to occur sometime	3 = High risk - broken bones, burns, etc
2 = Possible = may occur sometime	2 = Moderate risk - cuts, bruises, sickness, etc.
1 = Improbable = unlikely to occur	1 = Minimal risk - strain, shaken, no injury, etc

provides a method level of risk, with

the Likelihood and Severity being independently scored and plotted.

R	ISK	LEVEL	MATR	IX		
PROBABILITY	4	Low	High	Very High	Very High	
(LIKELIHOOD)	3	Low	Med	High	Very High	
	2	Low	Low	Med	High	





Once the likelihood and severity of the risk have been assessed they are plotted on the risk profiling grid above and the risk rating defined e.g. If a risk has a likelihood of 3 -Likely and a severity of 1 -Minimal, the risk rating will be  $3 \times 1 = 3$ . This would mean the risk is low and arrangement would be adequate. Example as follows:

Issue/Area to be addressed (Potential Hazard)		Current Control Measures Good Practice Control Measures Adopted	In place (Yes/No)	Further a Commen		Final Risk Rating
1	Original					
Impact of the new OMICRON variant of the virus on the day to day running of the school	<ul> <li>Any local outbreaks and families impact</li> </ul>	virus require additional measures as highlighted below. of any new variant(s) will be managed by Public Health in partne ed. eak plan is expected to be released shortly	rship with sch	ools, staff	of the new updated by committee by the Hea reviews, sl imparts all the actions	bers are aware variants and y the COVID the This is headed ad Teacher; who hares, and updates and s to take via; newsletters and iil.



Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments Fi ri rat
		of pupils attending and agree required staffing resource for t	esting	
Number of staff available is lower than that required to teach classes in school – Government issues National Lockdown instructions		<ul> <li>The health status and availability of every member of staff is known and is regularly updated. Including all teaching and non-teaching staff (DSL, SENCO)</li> <li>All staff receive COVID updates as they are released. All relevant actions taken (MNE).</li> <li>Testing Kits for staff and students; a fully operational Testing Station is in place. It is fully stocked, regularly replenished and managed through a structured timetable of testing as per government guidelines.</li> <li>Robust plan in place in the unlikely event of a National Lockdown.</li> </ul>	•	Teaching Assistants and Pastoral staff have clear roles on how to support pupils. A structured program utilising teaching assistants and pastoral staff is in place. In the unlikely event of a further lockdown during 2022, a blended model of learning is in place, ensuring provision for all students. All Key Worker and Vulnerable Students will have a place allocated within school and follow the full curriculum. A plan is in place for pupils or staff who are working/learning from home. A full online learning provision will be implemented; timetabled, monitored and reviewed regularly to ensure that students receive a consistent, full and progressive education. Trust has ensured key staff are aware of test and trace to signpost staff as required Staff will inform the school via the normal staff absence



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Area of concern Current to be addressed risk rating	Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
			reporting procedure if they are unable to attend work and contingency staffing will be utilised.	
			<ul> <li>Any staff working from home undertake duties to support continued learning options for pupils</li> </ul>	
			<ul> <li>Staff and students with symptoms / following a positive LFT will be referred by the school for a Covid-19 test using Gov.Uk Test &amp; Trace. Parents of any pupils with a positive test / symptom will be instructed to book at test via Gov.Uk and NHS.</li> </ul>	
			<ul> <li>Internal Cover and Curriculum Support programme in place to support staff absence utilising all pupil-based practitioners.</li> </ul>	
			• The health status and availability of all the Trainee Teachers is regularly updated in conjunction with Initial-Teacher Training Partners.	
			<ul> <li>A comprehensive daily update is provided, monitored and shared</li> </ul>	



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Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
			·	to dynamically amend staffing cover / timetables. All eligible staff have been informed of their right to have a free NHS flu vaccination and the importance of doing so.	
Parents and carers may not fully understand their responsibilities should a child show symptom of COVID-19		<ul> <li>Key messages in line with government guidance are reinforced via email, text and the school's website and verbally. Community languages are considered.</li> <li>Clear procedures in place where a child falls ill whilst at school with reference to the school's infectious diseases policy</li> <li>Ensure contact details of families are up to date.</li> </ul>	•	<ul> <li>School website and text alert system used to reinforce key messages. Where needed advice and information can be shared with parents in home languages. Translators available in school to communicate with Parents. All parents and pupils will be informed on how adhere to guidelines.</li> <li>SLT on a duty rota for every period and 'on-call' SIMS system to be used for any pupil showing COVID19 symptoms. PPE Equipment is available to use in the medical room which will be well ventilated.</li> <li>Parents to be informed that they must keep their child at home if they or any members of their household show any symptoms.</li> <li>Parents and pupils will be advised that they must get tested if they show any symptoms.</li> </ul>	



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Area of concern to be addressed	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
		·	<ul> <li>contact with the SENCO via email and phone daily. Dedicated email address available</li> <li>Information about self-isolating and the different scenarios will be provided in the pupil/Parent and staff packs.</li> </ul>	
Classroom does not allow adequate ventilation and sanitation provisions	<ul> <li>All staff and students are guided to wear face masks within the classroom as directed by the government. Exceptions may occur, however, this is monitored for</li> <li>A staff are directed to ensure that classroom windows and doors are open to allow a 'through-flow'. This is monitored throughout the day. CO" monitors are installed and 'rotated' around rooms to monitor the air quality.</li> <li>'Lidded' bins are provided, and staff / students are directed to 'Catch it, Bin it, Kill it'. Signs indicate the correct usage.</li> <li>Sanitiser, tissues and wipes are provided and regularly topped up to ensure adequate supply.</li> <li>Rooms are cleaned as part of the 'regime'.</li> </ul>		<ul> <li>All staff monitor are invited to report any and all discrepancies.</li> <li>CO2 monitors are checked at recommended intervals and data is logged and reported to CORE.</li> <li>Any anomalies that are reported are checked immediately to ascertain whether a solution can be found and implemented.</li> <li>Constant irregular readings are reported and action will be taken by CORE via .Gov CO2 support network.</li> </ul>	
Communications with parents/carers about expectations that must be followed to support pupils and keep the school community safe are not clear or in place	<ul> <li>LFD testing arrangements onsite and home, are communicated clearly to parents and carers.</li> <li>Where home testing is not possible, arrangements are in place for the testing to be carried out at school.</li> <li>Clarity around attendance expectations, when COVID-19 is a risk factor within the family.</li> </ul>	•	<ul> <li>A support system is in place for those who cannot test at home. Pupils and parents will be informed as to what measures need to be taken to restrict the possibility of infection; and measures to take if symptoms show. Further information can be found on P15; Tracing close contacts and isolation</li> <li>Information regarding the school's expectations will be shared during admission</li> </ul>	



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Area of concern to be addressed	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
			<ul> <li>interviews, and through a Covid- 19 home-School agreement. Key messages will be communicated regularly using the schools website and newsletters.</li> <li>All families are supported, student needs are assessed on an individual basis where appropriate. Where appropriate all students are encouraged to attend. The Academy encourages attendance and will seek to minimise any risk identified.</li> </ul>	
Staff may not fully understand their responsibilities if they or a child show symptoms of COVID-19	<ul> <li>Key messages in line with government guidance are reinforced on a weekly basis via email, text and the school's website and verbally. Community languages are considered.</li> <li>Clear procedures in place where a child falls ill whilst at school with reference to the school's infectious diseases policy and <u>flowchart from Public Health</u></li> <li>Ensure contact details of families and staff are up to date.</li> </ul>		<ul> <li>A simple information and FAQ sheet will be produced for parents, pupils and staff so everyone understands how the school will operate and what should happen in certain situations.</li> <li>Parents receive regular message alerts via email and twitter to ensure they are aware and comply with government guidance. They are also signposted the school website which is kept up to date with government guidance and the school risk assessment.</li> <li>Staff will be regularly reminded of the procedure should they</li> </ul>	



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Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	be th	ecome symptomatic, including ne process for dealing with any upils that become symptomatic.	Final risk rating
(CEV) Clinically Extremely Vulnerable – Need to take special measures to self- isolate		<ul> <li>Adults considered to be clinically extremely vulnerable are not being advised to shield again.</li> <li>Children who were previously identified as clinically extremely vulnerable are advised to follow: Guidance for people previously considered clinically extremely vulnerable from COVID-19. https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</li> <li>Children and young people over the age of 12 with a weakened immune system should follow https://www.gov.uk/government/publications/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk/</li> <li>Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, a child or young person may have received personal advice from their 10 specialist or clinician on additional precautions to take and they should continue to follow that advice.</li> </ul>		fo ei	Il CEV staff are directed to ollow the links provided to nsure that any risks are hitigated.	
Resumption of day visits, limiting residential educational visits, open days,		<ul> <li>Educational Visits will be reviewed, and stringent criteria will need to be met if they are to proceed.</li> <li>Educational visits will be subject to risk assessments as normal and reflect any public health advice or in-country advice of the</li> </ul>		h¢ pl in w	ducational Visits have resumed; owever, a strict emphasis is laced on the guidelines of all iternal venues. Face coverings fill be supplied by the school	



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Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	r	<sup>-</sup> inal risk ating
transition or taster days and parental attendance 2. Protective me	asures a	<ul> <li>international destination. <u>https://oeapng.info/</u></li> <li>Assemblies and internal meetings will be resumed, including certain 'small scale' parental engagement events.</li> <li>Live performances will be reviewed by the COVID-19 committee and Head teacher on a case by case basis, taking into account; numbers, venue, ventilation and any other risks that may be posed.</li> <li>nd hygiene</li> </ul>	·	when required. Head Teacher Briefings, faculty / year group meetings will take place, however, an emphasis is placed on ensuring that locations used are well ventilated.	
COVID-19 can still be transmitted through contact with an infected person through sneezing, contact, coughing and coming into contact with shared areas.		<ul> <li>Signage relating to hygiene, 20 second rule - washing hands, 'Catch it, Bin it, Kill it' are placed around the school to remind all to follow the basic rules re; the spread of the virus.</li> </ul>	•	<ul> <li>Pupils will be informed, and signage erected to prompt them to go straight home and avoid social gathering before or after school.</li> <li>Displays featuring government led safety messages throughout the school and grounds.</li> <li>All staff and pupils will be surveyed on a regular basis to adapt our practices.</li> <li>Food kitchens have undergo regular deep-cleans. Hand wash and dry locations / facilities have been reviewed and updated Staff are trained on the importance of COVID hygiene. A system of table and surface and floor cleaning is operational. Crockery, utensils are used once only and washed at high temperature within the appropriate machines to ensure safety.</li> </ul>	



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				•	A clear directive via; newsletters, Teams, school forums and media placement across school has been given to all about Arena's expectations. The policy of, distancing, sanitising and ventilation is practiced and monitored by staff to reduce risk.	
Staffing levels due to COVID infections pose a risk to the safe delivery of a child's education.		<ul> <li>The school has a contingency plan ready for implementation when faced exceptional circumstances.</li> </ul>		•	The Head Teacher will communicate with CORE to discuss the staffing situation and will expedite 'the plan' if agreed. This action will be taken as a last resort. The numbers of staff / students involved will be kept to a minimum, and for the shortest amount of time, thereby limiting the negative impact on the student's education.	
Tracing close contacts and isolation		<ul> <li>There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however if you have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people. Public health advice for;</li> <li>people with any of the main symptoms of COVID-19</li> <li>people who have received a positive COVID-19 lateral flow device (LFD) or polymerase chain reaction (PCR) test result</li> <li>people who live in the same household as, or who have had close contact with, someone who has COVID-19</li> </ul>		•	Arena has a robust plan in place to identify close contacts within the school. Each student / member of staff identified is registered and monitored to ensure that any periods of isolation are in line with recommendations. The Head Teacher recommends the following actions; many staff will no longer be infectious to	



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Requirements for Asymptomatic Testing		<ul> <li>https://www.gov.uk/government/publications/covid-19-people-with- covid-19-and-their-contacts and their contacts changed from 24 February. Contacts are no longer required to self-isolate or advised to take daily tests, and contact tracing has ended.</li> <li>From 21 February, staff and pupils in mainstream secondary schools will not be expected to continue taking part in regular asymptomatic testing and should follow asymptomatic testing advice for the general population. Further information is available in the NHS get tested for COVID-19) guidance. https://www.nhs.uk/conditions/coronavirus- covid-19/testing/get-tested-for-coronavirus/</li> </ul>		<ul> <li>others after 5 days. It is advisable to take an LFD test from 5 days after your symptoms started (or the day your test was taken if you did not have symptoms) followed by another LFD test the next day. If both these test results are negative, and you do not have a high temperature, the risk that you are still infectious is much lower and you can safely return to your normal routine. <u>Report</u> <u>your LFD test results</u> after taking each test. If your day 5 LFD test result is positive, you can continue taking LFD tests until you receive 2 consecutive negative test results.</li> <li>Students with COVID-19 should not attend school while they are infectious. They should take an LFD test from 5 days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day. If both these tests results are negative, they should return to school as long as they feel well enough to do so and do not have a temperature.</li> <li>SEND students who need assisted swabbing will be</li> </ul>	



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Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
				<ul> <li>reviewed and an appropriate testing program instigated.</li> <li>Arena website updated with information and guidance to carry out testing.</li> </ul>	
Inadequate supplies of soap and hand sanitiser mean that regular hand washing routines cannot be established		<ul> <li>An audit of handwashing facilities and sanitiser dispensers is undertaken before the school reopens and additional supplies are purchased if necessary.</li> <li>Monitoring arrangements are in place to ensure that supplies of soap, hand towels and sanitiser are maintained throughout the day.</li> <li>Posters and electronic messaging boards reinforce the need to wash hands regularly and frequently, including on arrival at school. Handwashing for 20 seconds minimum encouraged.</li> <li>Reinforce 'catch it, kill it, bin it' message. Use of <u>e-bug</u> learning from Public Health England.</li> <li>Process is in place for removing and disposing/storing of face coverings when pupils and staff who use them arrive at school.</li> <li>Staff assigned to monitor / restock hand sanitiser and tissues.</li> </ul>		<ul> <li>A full audit has and will continue to take place. Resources purchased to ensure that there will be sufficient / additional products available at all times.</li> <li>Hand sanitisers are based within every classroom, entry points and at regular intervals around the school. A number of rooms also have hand washing facilities.</li> <li>Posters upon entry to and throughout the school promoting hygiene methods. Verbal enforcement is given regularly throughout the day.</li> <li>Each room and around the school have the poster 'Catch it, Bin it, Kill it'. Site Managers will make regular checks on level of toilet supplies and refill if appropriate. Designated staff assigned to restock sanitiser daily in classrooms, corridors and other relevant areas.</li> </ul>	



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Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)		Further action/ Comments	Final risk rating
Arrangements to isolate individuals displaying symptoms of COVID-19 are not in place		<ul> <li>School's medical room/space has been assessed to ensure social distancing and isolation measures are not compromised</li> <li>For very young children there is a designated area available where a key person can continue to support the child away from the rest of the group until collection by parent/carer.</li> <li>Additional rooms are designated for pupils with suspected COVID-19 whilst collection is arranged.</li> <li>Procedures are in place for medical rooms or other spaces to be cleaned after suspected COVID-19 cases, along with other affected areas, including toilets.</li> <li>Isolated individuals should be in rooms where door can be closed (age permitting of child) and with windows for ventilation.</li> <li>PPE to be used for accompanying staff where pupil symptomatic and 2m distance cannot be sufficient.</li> </ul>		•	School medical room of sufficient size to enable social distancing to be complied with. Additional rooms to be used will be: HT Office, CKI Office and SPR Office. PPE available as per guidance Cleaning regime is in place and agreed with site SPM's.	
		ctive equipment for staff where a child becomes unwell with s y can return home	symptoms	0	coronavirus and needs direct	
Provision of PPE for staff where required is not in line with government guidelines		<ul> <li>Changes to government guidance on wearing PPE is understood and communicated. Read the guidance on <u>safe working in education</u>, <u>childcare and children's social care</u> for more information about preventing and controlling infection and use of PPE if an individual child, young person or student becomes ill with coronavirus (COVID-19) symptoms when a distance of 2 metres cannot be maintained or when performing <u>aerosol generating procedures (AGPs)</u></li> <li>Sufficient PPE has been procured through normal stockist</li> <li>PPE requirements for individual pupils and staff have been risk assessed and sourced through normal stockist</li> <li>Those staff required to wear PPE (e.g. SEND intimate care; receiving/handling deliveries; cleaning staff) have been instructed on how to put on and how to remove PPE carefully to reduce contamination and how to dispose of them safely.</li> <li>Staff are reminded that wearing of gloves is not a substitute for good handwashing.</li> <li>Adults should maintain a 2-metre distance from others. Where this is</li> </ul>		•	PPE equipment is in stock for staff in direct contact with the public i.e. Receptionists. Adults are reminded of the protocols re; maintaining distance etc, via signs, conversation and newsletters. Individual risk assessments have been carried out for those staff who required one. Staff to be reminded that wearing of gloves is not a substitute for washing hands in packs. Staff to be informed about how to wear apron, mask and gloves in packs if required for medical room or other instances.	



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	Current risk ratingControl measures Good Practice Control Measures Adoptednot possible avoid close face-to-face contact and minimise time spent within 1 metre of others.• Seek LA support for emergency PPE stock• Appropriate measures are taken on the cleaning of reusable PPE items in line with guidance• Requirements for PPE have been assessed in line with DfE guidelines and Public Health Birmingham scenarios • Sufficient stock has been ordered using school's usual suppliers	In place? (Yes/No)Further action/ CommentsFinal risk rating• Procedures are in place, and staff will be frequently reminded to adhere safe working practices in dealing with both pupils and adults who may be displaying symptomsImage: State of the symplectic state of the
There is no agreed approach to any scheduled or ongoing building works therefore contractors on- site whilst school is in operation may pose a risk to social distancing and infection control	<ul> <li>Ongoing works and scheduled inspections for schools (e.g., estates related) have been designated as essential work by the government and so are set to continue.</li> <li>Assurances have been sought from the contractors that they are familiar with the <u>symptoms associated with Coronavirus covid-19</u>,</li> <li>In addition to arrangements for COVID-19, normal contractor procedures are being applied and have been updated considering COVID-19 (including contractor risk assessments and method statements, and contractor induction), including contractors who works across sites or schools.</li> <li>Where BCC is the building owner the <i>landlord approval process</i> has been undertaken when required i.e., any works likely to disturb the fabric of the building</li> </ul>	<ul> <li>induction plans before site admission.</li> <li>A RAMS including a COVID RA is presented and approved before commencement of any works.</li> <li>All contractors on site will comply with the school's social distancing policies and procedures. Should they fail to</li> </ul>
Fire marshals absent due to self-isolation	<ul> <li>An additional staff rota is in place for fire marshals to cover any absences and staff have been briefed accordingly.</li> <li>Staff appropriately trained in fire marshal duties as required.</li> </ul>	Trained Fire Marshals along with seconded Marshals (if required) are available to ensure that evacuation is safe and swift.
Statutory compliance has	<ul><li>All statutory compliance is up to date.</li><li>Where water systems have not been maintained throughout</li></ul>	Statutory compliance continues     throughout the pandemic as



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Area of concern to be addressed	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
not been completed due to the availability of contractors	•	lockdown, chlorination, flushing and certification by a specialist contractor has been arranged. Water system checks and actions to be undertaken prior to wider opening. LA support is in place Legionella Risk Assessment up to date. Fire drills continue to be undertaken and Fire Risk Assessment up to date including management of doors opened for ventilation purposes. Ensure staffing cover should key staff (site manager/caretaker) involved in statutory testing & site safety be off or away		<ul> <li>normal. Reports and sporadic checks have continued to take place.</li> <li>Monthly Water Monitoring by Severn Trent is in place and 'Flushing' continues on a monthly basis and has been maintained throughout.</li> <li>Arena's Fire Risk Assessment is in place and up to date. An external Fire RA is also conducted by the FM and is up to date. The 'Action Plan' is complete.</li> <li>The Head Teacher has conducted a walk-through of the Fire Evacuation procedures to ensure that all on site personnel are aware of the procedures.</li> <li>Staff have been notified of the balance between having doors open for ventilation and the action taken during an evacuation. All unused rooms / doors remain closed.</li> <li>Statutory testing and certification is being monitored remotely and facilitated by the FM company.</li> </ul>	
The costs of additional measures and enhanced services to	•	Additional cost pressures due to COVID-19 identified and an end-of- year forecast which factors them in has been produced. Trust finance team has been consulted to identify potential savings in order to work towards a balanced budget. Additional COVID-19 related costs are under monitoring and options		<ul> <li>CORE Trust and are aware of the additional costs to schools of purchasing additional materials.</li> <li>Governors Finance Group will be informed at the next 'virtual'</li> </ul>	



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Area of concern to be addressed address COVID- 19 puts the school in	risk rating	Control measures Good Practice Control Measures Adopted for reducing costs over time and as guidance changes are under review. • Additional sources of income are under exploration.	In place? (Yes/No)	Further action/ Comments Governors meeting	Final risk rating
financial difficulty		<ul> <li>The school's projected financial position has been shared with governors and LA or trust.</li> <li>for local lockdown</li> </ul>			
No plan in place if an outbreak or local lockdown should occur		<ul> <li>School Business Continuity Plan has been updated</li> <li>Proposed resourcing model is in place should lockdown and partial or full closure be required</li> <li>Arrange for communications to be available in readiness for release to staff and families to incorporate any advice from Public Health Birmingham.</li> <li>Staff have been fully briefed on the action planning for local/bubble lockdown or outbreak.</li> <li>Preparation for learning continuity in the event of local or bubble lockdown.</li> <li>Blended learning offer to support continued delivery including support for pupils isolating or required to remain at home due to being diagnosed clinically extremely vulnerable.</li> <li>Remote learning packages ready to offer where there is an outbreak within a bubble or wider as part of business continuity. Consideration of remote learning for young pupils or those with SEND.</li> <li>Information and <u>guidance</u> will be shared to support parents and carers of children who are learning at home</li> <li>Resumption of former Risk Assessments to consider lockdown or partial opening as appropriate.</li> <li>Consider impact of isolation for vulnerable children and ensure that key workers are notified of isolation and expected date of return. Implement an individual risk assessment if appropriate.</li> </ul>		<ul> <li>The school has reviewed and adopted the LA Business Continuity Plan.</li> <li>In the event of a local lockdown the school will follow the protocols outlined by PHB. Staff informed of process and procedure during INSET in September.</li> <li>A robust contingency plan is in place for immediate implementation. The model used is now tried and tested. All reserves are available including remote learning strategies, staffing and operational measures to ensure seamless implementation.</li> <li>Pupils who are affected by the lockdown will have continuity of education as previously identified in this document.</li> <li>A comprehensive online blended learning package is active which is monitored, evaluated and discussed with parents on an ongoing basis.</li> </ul>	



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Area of concerr to be addressed	Good Practice Control Measures Adopted	In place? (Yes/No)	Further action/ Comments	Final risk rating
			Outcomes are implemented dynamically.	



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