

Dear Parent/Carer,

**RE: Induction Day and Evening – Wednesday 6<sup>th</sup> July**

I am pleased to share with you the final details of Arena Academy's Year 6 induction day and evening, which will be taking place on Wednesday 6<sup>th</sup> July. Year 6 students are invited to attend Arena Academy from 8:45am, and can arrive any time between 8:45am – 9am. Staff members will be welcoming all Year 6 students and their families on the school gates in the morning and will direct students to the school hall, where they will be registered and allocated their form groups. Students will start their day with an assembly from our Headteacher, Mr Mann, the Head of Year 7, Miss Secker and myself, Assistant Headteacher. Students will stay with their Form Tutor and form groups throughout the school day, where they will experience three lesson taster sessions, form time and a tour of the school. Students will spend break and lunchtime as a year group, where they can sample delicious food from our school canteen, free of charge. If your child has any dietary requirements or allergens that our canteen staff should be aware of, please note this on the information slip attached.

All Year 6 students should wear their primary school uniform and be smartly presented for their first day at Arena Academy. We ask that students bring a bottle of water to keep them hydrated throughout the day; water and squash will be available to drink during break and lunchtime too. If your child would prefer to bring a packed lunch or snacks to eat, this is fine – we ask that students do not bring nuts due to potential allergies within the year group. Please ensure that you pack any medicine that your child may require throughout the day, with a note which clearly details the time and dosage required. Finally, we ask that all students wear smart school shoes on the day, but bring a pair of trainers along with them to take part in a PE taster session.

The induction day will finish at 2:50pm, where parents are able to collect their child from the back of the school hall or the school gates. Please ensure that you have discussed travel arrangements with your child prior to the induction day, and also include this information on the slip attached to inform staff members of these plans.

All students and their parents are invited to attend the Year 6 induction evening, which takes place on Wednesday 6<sup>th</sup> July between 6pm – 8pm. During the evening, parents will have an opportunity to hear from Mr Mann, Miss Secker and myself. Parents will also meet their child's Form Tutor and have an opportunity to ask any questions they may have about life at Arena Academy. Our SENDCo, Mrs Whitehouse will be available to discuss any additional needs that your child may have and our Safeguarding Leads, Mrs Kilroy and Mr Newman will also be on hand to discuss any matters you may wish to raise.

We would like to take this opportunity to thank you again for choosing Arena Academy for your child's secondary school education. We look forward to meeting with you and your child on Wednesday 6<sup>th</sup> July. If you have any questions regarding the Year 6 induction day or evening, please do not hesitate to get in touch via email; [kguest@corearena.academy](mailto:kguest@corearena.academy).

Yours sincerely,

Miss K Guest

### Year 6 Induction Day – Key Information

Please complete the relevant sections and ensure that your child brings this information slip with them to the induction day.

- My child has dietary requirements / allergies: \_\_\_\_\_
- My child has medicine to take during the day: \_\_\_\_\_

My child's travel arrangements are (please tick one):

- Collected from school hall
- Collected from school gates
- Making their own way home
- Other (please detail) \_\_\_\_\_

Child's Name: \_\_\_\_\_ Signed: \_\_\_\_\_